

COMMUNITY TRAVEL GRANT APPLICATION FORM



Scottish Natural Heritage
All of nature for all of Scotland

Helping Communities Enjoy our Natural Heritage

1. **About You:**

Organisation:

Contact Name & Address:

Post Code..... Tel No:

Contact email address:

How many are going on the trip?:

Scottish Natural Heritage is the independent government agency responsible for:

- Safeguarding and enhancing Scotland's wildlife and landscape
- Promoting understanding and enjoyment of the natural world
- Ensuring that our natural resources are used wisely and sustainably

2. **Where do you want to go?**

Site to be visited:

Site Staff contacted before Visit

Site Staff used during Visit

Date of Visit:

Remember - You MUST apply for your grant and it MUST be agreed BEFORE your visit

Estimated Cost of Bus Hire (excl VAT) £.....

3. **What do you want to do/Why do you want to go?**

Tell us more about your group/clients

What do you expect to get from this visit?

Would you be able to go on the trip without this grant?

Signed: **Date:**

Name of organisation to which cheque should be made:

(We cannot make cheques out to individuals – see overleaf)

Please read the important information overleaf

Before your proposed visit, please send this completed form by email (preferably) or by post to:
Buchan Countryside Group
CT Grant Administrator
9 Mid Street
Inverallochy
FRASERBURGH
AB43 8YA

Email:
Buchancg@gmail.com

We undertake to inform **you** **within 3 working days** of receiving our application whether it has been approved or not.

Response will normally be by email.

Application form valid only for SNH Community Travel Grant.

Buchan Countryside Group working in partnership with Scottish Natural Heritage

SNH GRANTS TOWARDS COMMUNITY GROUP TRAVELLING EXPENSES

The purpose of this grant is to provide up to 50% of the travel costs (e.g. bus hire) of helping a **volunteer or community group** to get their **clients** to a **local site** where there are facilities and/or opportunities for enjoying the **natural heritage**.

This grant is explicitly targeted at groups which support people with special needs or groups which are frequently excluded from enjoying the natural heritage and the outdoors because of factors of social or economic exclusion. As such, it aims to support the Scottish government's aspiration for a greener, fairer and healthier Scotland.

Many suitable sites will have Ranger services or other staff who can help you enjoy your visit by letting you know more about the site and what you can see or do there. If you know someone else (such as a local expert) who can provide such a role, that is also acceptable. The award of a grant is dependant on your having a suitably knowledgeable person to welcome/lead your group on the site.

CRITERIA FOR OFFERING GRANTS - DEFINITIONS

- **Local site** – includes a wide range of locations where people can enjoy the outdoors and where there is an individual or organisation that can provide a welcome and an introduction to what features of the natural heritage can be enjoyed there and why the natural heritage is important to the quality of all our lives. **Normally**, these sites would be within a 50 mile round trip of the community.
- **Volunteer or community groups** – this would be any appropriately organised group which provides a service for people within their community. The allocation of funding between SNH and Local Councils prevent us from accepting applications from Schools.
- **Clients** – this could cover a very wide range of individuals and could include those who have difficulties in accessing the outdoors for the following sorts of reasons:
 - Those who have no or limited access to private or public transport.
 - Those with mobility, learning or other disability which makes them reliant on others to access the outdoors.
 - Those who are additionally excluded for reasons of language, race, age etc.
 - Those who are taking part in a physical or mental health rehabilitation programme.
 - Those who are excluded for other economic or social reasons.
- **Natural heritage** – this is the wildlife, landscape and other outdoor “greenspace”, although visits to wildlife festivals or largely indoor events or centres will be considered. The grant is **not** for visits solely to the indoors of Historic Buildings, Stately Homes or other similar sites.
- **Amount of grant:** grants offered (and reimbursements made) will be based on travel costs before VAT. If the cost is **higher** than the quoted price, payment will be 50% of the quoted price. If the cost is **lower** than the quote, 50% of the actual price will be reimbursed.
- **Evaluation:** SNH monitors all of its grants and if your application is successful you will be asked to complete a short evaluation form. Payment of the grant is conditional on the evaluation form being completed.
- **Payment:** payment will normally be by cheque, in reimbursement. Cheques cannot be made out to individuals, but if the group does not have a bank account or there is significant hardship in meeting the entire cost prior to reimbursement, it may be possible to provide a cheque made out to the bus company once an invoice is received.
- **GRANTS CANNOT BE OFFERED RETROSPECTIVELY (THE GRANT APPLICATION FORM MUST BE FILLED IN AND ASSISTANCE OFFERED BEFORE THE VISIT)**

If you are in any doubt, please email or call to discuss your application.



Further details, advice about the grant and copies of the application form are available from Kath Hamper, Grant Administrator at the Buchan Countryside Group (contact details overleaf)

Email: Buchancg@gmail.com